

NIGHTLY SCHEDULE

Every Friday Night (Dec. – Mar.)
and
Saturday Night (Jan. – Mar.)

FRIDAY/SATURDAY EVENING:

5:15 pm	Congregational Coordinator or Drop Inn Coordinator arrives to unlock the Fireside Room for access. At this time, key lock the door from inside to permit entry from outside. Any other preliminary work is done by the Drop Inn Coordinator at this time (calls, checks, etc.)
5:30 pm	Driver (must be a male) departs for the Urban Ministry Center (UMC). Bedding Volunteers arrive to set-up bedding and lay out toiletries.
5:30 pm	Overnight Hosts arrive to orchestrate the evening. Food Volunteers prepare for dinner.
6:20 – 6:30 pm	Guests arrive at St. Stephen. Overnight Hosts greet Guests and review rules, RITI layout and schedule/routine.
6:45 pm	Dinner is served.
8:00 – 10:00 pm	Free Time: Watch a video, fellowship, watch TV, bible study/devotional time, play cards/board games, etc.
10:00 pm	Lights Out

SATURDAY/SUNDAY MORNING:

6:30 am	Food Volunteers arrive and begin breakfast preparation.
7:00 am	Wake-up. Have Guests help collect bedding. Bedding Volunteers arrive to take down bedding and assist with clean-up.
7:15 am	Breakfast is served.
7:45 am	Drivers and Guests depart for the Uptown Transit Center with lunches.
7:45 - 8:30 am	Clean-Up of Fireside Room is completed by Bedding Volunteers. Laundry is placed in the RITI closet for later pick-up.